

BC Pharmacy Residency Program

BC Chief Resident

Responsibilities

1. Foster communication amongst the BC Pharmacy Residents and between the BC Residents and the BC Pharmacy Residency Coordinators

The BC Chief Resident will:

- Organize gatherings for BC Residents in order to share the experiences they have had in their programs and to get to know each other. These gatherings could be held anytime, but are most optimal after the summer didactic sessions.
- Present relevant resident issues to the Residency Coordinators.
- Create and share a contact list (phone numbers and emails) for all BC Residents
- Be the contact person for the BC Residents and be responsible for disseminating relevant information to the group.
- Foster communication between BC Residents and Residency Coordinators.

2. Represent the BC Residents at meetings and events

The BC Chief Resident will:

- Represent the resident group as necessary at meetings/conferences/events, including BC Resident Research Night, the BC Case Presentations and Residency Certificate Night.
- Work with the Residency Coordinators to help organize and gather information necessary for BC Resident Research Night:
 - Compiling residents' presentation files.
 - Introducing each presenter at the event.
 - Moderating the question period.
- Be responsible for the facilitation and moderation of the BC Case Presentations by:
 - Ensuring AV and videoconference equipment are set-up prior to the scheduled start time.
 - Ensuring all slides are uploaded to the designated Dropbox folder by Midnight the day prior and determining the order of the presenters.
 - Introducing each presenter.
 - Acting as the time keeper to ensure presentations are kept to the allotted 20 minutes, followed by a 10 minute question period.
 - Moderating the question period.
- Speak on behalf of the BC Residents at Residency Certificate Night.

3. Foster involvement of the BC Residents in CSHP activities and events

The BC Chief Resident will:

- Attend monthly CSHP BC Branch Council meetings.
- Inform the BC Residents of the BC Branch activities and events.
- Encourage BC Residents' attendance at CSHP events.
- Present relevant resident interests to the CSHP BC Branch Council.
- Submit updates for the residency section of the quarterly CSHP BC Branch newsletter.
- Work with the CSHP BC Student Membership Coordinator to promote the CSHP Mentorship Program among BC Residents and assist with recruitment of residents as mentors.

Selection Process

- All BC Residents are eligible. BC Residents will select two BC Chief Residents from amongst the BC Residents. The two BC Chief Residents will each be from a different BC Residency Program.
- Selection of the BC Chief Residents is mediated by the BC Residents by any equitable method of selection they devise and agree upon.
- Selection is usually done annually during the BC-Wide Evidence Based Practice rotation.
- Upon selection, the two BC Chief Residents will notify all Residency Coordinators of their appointment.

Term

- From the day of the selection to the BC Chief Residents' last day of residency.
- In the event a BC Chief Resident is unable to complete their duties, the BC Residents will be able to select an alternative BC Chief Resident to complete the residency year.